

**Minutes of 37th Annual General Meeting of
1st Woosehill Group Scout Council
17:45, Saturday, 7th July 2018 at Group Headquarters, Chestnut
Avenue, Wokingham**

1. Group Chairman's Welcome and Introduction

- 1.1. Phil Wells took the chair and welcomed those present on behalf of the leaders and Executive Committee to the 37th Annual General Meeting of 1st Woosehill Group Scout. Phil also introduced Stuart Faria (Treasurer), Sally Maloy (Outgoing Secretary), and Steve Capel (GSL).
- 1.2. Phil advised that all section reports had been emailed to everyone and copies were also on the board for everyone to see.
- 1.3. Phil confirmed that the group has once again been involved with a fabulous variety of activities this year, but was increasingly stretched due to lack of volunteers. Phil hoped everyone would enjoy the evening, which would include:
 - A performance from the Cubs;
 - The AGM itself; and
 - A barbecue.
- 1.4. Phil then handed the floor to the Cubs.

2. Cubs Performance

- 2.1. The Cubs were introduced by Amanda Parker, AKA Akela. 4 brave Cubs gave an excellent and enthusiastic performance of the Cubs Alphabet, complete with a wide variety of props, and received a round of applause.
- 2.2. The Cubs did not remain for the rest of the meeting, but were thanked later.

3. Apologies for Absence

- 3.1. Phil Wells took the chair. Apologies were received and recorded from Andrew Jordan, Andy Newman and Elizabeth Griffiths.
- 3.2. A list of those present is presented at Appendix 1.

4. Approval of minutes of 36th Annual General Meeting

- 4.1. The 36th Annual General Meeting held on Saturday, 8th July 2017 had been circulated via OSM and were available in hard copy for those that had not received them.
- 4.2. There were no corrections or points of order raised with the minutes of the 36th Annual General Meeting and these were proposed for approval by Amanda Parker and seconded by Clive Taylor.

5. Group Chairman's Report

- 5.1. Another fulfilled and action packed year for our busy and active Group, we will highlight some of our Scouting activities later in the GSL report. We have had some changes in the Leadership team this the year, both on the Exec Committee and in most of the Sections, and have supported lots of scouting

activities. Steve Capel our GSL has been actively involved with all the sections this year, supported by Nicky Roberts who has been a brilliantly organised Group Administrator again controlling everything behind the scenes.

Key comments relating to the Executive Committee during the 2017-18 Scouting year:

5.2. Fundraising – team brilliantly led by Lucy Hutson who has now completed 2 years in the role:

- Last year's AGM & BBQ – great weather, raised over £720;
- Bag packing at Morrisons before Christmas raised nearly £540 and gave us great publicity,
- Santa float cancelled as float had broken down
- Quiz night before Easter cancelled due to lack of support, but did coincide with other quiz nights in the area ;
- Tesco bag pack in the spring raised £540
- We also did a Bag 2 school after Easter raising £214
- Chocolate raffle at the May fayre raised nearly £310, in spite of a terrible stand location and unbelievably hot weather
- Also big plug for Easyfundraising.com, which we started last year, and has earned us £117 to date for no work at all – please add us to your favourites!
- Big thanks to all the leaders who have had to take a lot of the fundraising duties on;
- Also thanks to Roberta who took on managing the hall hire at the AGM last year, and has raised nearly £6,000 as rental income during the year. This is approx. half from the previous year due to our biggest rental – the dance company – moving elsewhere;
- Huge acknowledgement to Microsoft who have match funded our takings at both bag packs and the chocolate tombola which is basically free money for us. Anyone who works for a company who does match funding – let us know!
- Total fundraising (excluding rental) this year is just under £4,000, down slightly from last year but would have been down much further without match funding.
- Always looking for new volunteers to share the load, very much a team effort
- Have bought two new wooden picnic benches, a new sturdy gazebo for events and camping and the rest of the money will go towards other projects at the scout hut,, and set aside funds for essential maintenance.

5.3. **Website** - Run by Martin Rowan, coordinating recent reports, photos and news items on behalf of the Group, many thanks.

We have also added role descriptions for the exec committee and leadership roles and list of current vacancies – please look!

5.4. **Maintenance** - Martin Bishop has now completed 2 years as Maintenance Manager.

Martin Bishop has now completed two years as Maintenance Manager. Has built a small reliable maintenance team, who have undertaken various tasks during the year. Particularly helped by holding maintenance sub-committee meetings at the Rifle Volunteer – more help required!

Special thanks to Colin Dean, who has worked closely with Martin through the year, tackling lots of minor but essential electrical projects, Pete Goodey who has looked after grass mowing throughout the year, and Steve Capel who now knows our drainage system like no other!

Working party in April, tackled a number of essential maintenance tasks;

Highlights of the year were the professional sanding and varnishing of the hall floors, the electrical upgrades to make us fully compliant with modern standards, and the replacement of outside door to stores with a smart new roller door;

More plans imminent, including replacing hallway corridor flooring, replacing the hot water system with an instant heater system, a porch over the front door, and long term plan to upgrade ladies toilet into a disabled access facility.

5.5. **General Exec Issues** - Stable team for the last year, but stretched very thin.

It was noted that majority of leaders and exec. members have children who are in Scouts, Explorers or not even involved anymore. In theory they could step away from Scouting at any time. We desperately need to get some Beaver and Cub Scout parents involved.

We need more people to get involved now to support our strong committee, we ideally need to start shadowing roles now.

There is a very small group of people who look after all activities – we need more support to help share the load and give us more sustainability to OUR Group.

6. **Treasurer's Report and Approval of Accounts**

6.1. The Treasurer's report was circulated by Stuart Faria. Stuart confirmed that this year income was reduced compared to last year, mostly due to a reduction in hall hire; expenditure was significantly increased, mostly due to an increase in major maintenance spending. We additionally have created a capital reserve identified separately in the accounts to be used for major improvements or emergency costs as required.

6.2. If you have any queries regarding the accounts, please e-mail Stuart Faria or Phil Wells. The accounts were proposed for approval by Phil Wells, with a show of hands and no one opposing the Accounts.

7. **Group Scout Leader's Report**

7.1. Steve Capel noted the fact that the Executive Committee supported all the scouting activities in the Group, and that the Leaders relied on this support to operate a full and active programme

7.2. His main task this year had to be increase the numbers of leaders, and this had included recruitment and developing more of our own people into leadership roles. We had used social media to advertise, and lots of word of mouth. The result was that we had increased the number of leaders and parent helpers, and the highlight was that we had saved the Kingfisher Beaver colony. Steve also acknowledged that he is often away for a week or more at a time, and relies heavily on Nicky Roberts in her role as Group Administrator, Steve noted his thanks for her continued support.

7.3. Significant event this year included dragon boat racing, dinosnores camp and the achievement of a number of scouting awards and badges by leaders and young people alike. The highlight of this was that Steve presented Harriet Taylor her Chief Scout Gold Award, the highest award you can achieve as a Scout. Harriet received a round of applause.

8. Section Leaders' Reports (previously Distributed and available on display boards)

- 8.1. The Section Leaders' reports had been electronically distributed to their Beaver, Cub or Scout parents and were also available on display and were on display in the hall. Phil Wells invited those present to study the reports and displays during the barbecue after the meeting.

9. Group Scout Leader's nomination of Group Chairman for approval by Group Scout Council

- 9.1. A nomination for Philip Wells to stand as Chairman of the Group Executive Committee was made. Phil Wells noted that last year he had given intent to resign at this AGM, after 7 years in the role, hoping for a new candidate to be identified during the year but no one had come forward. Phil confirmed that he was willing to continue in the short term, but that new efforts would be made to find a replacement during the year. There was a show of hands in favour, none against and no abstentions. There being no other candidates, Philip was elected unopposed.

10. Election of Group Secretary

- 10.1. Sally Maloy was thanked for her time as Secretary and has now stepped down.
- 10.2. A nomination for Sarah Thomas to stand as Secretary of the Group Executive Committee was made. Sarah is stepping down as ABSL to become secretary, This was proposed by Phil Wells and seconded by Fiona Fairhead.

11. Election of Group Treasurer

- 11.1. Stuart Faria was proposed for election as Group Treasurer by Simon Coleman and seconded by Roberta Goodey. There being no other candidates, Stuart was elected unopposed. Stuart advised that he will stand for at least one more year.
- 11.2. It was duly noted that Stuart had carried out this role for 18 years and that at some point in the future, a sharing of knowledge and role would be advisable. Stuart advised that the role does not require finance or accountancy training, but mainly requires strong administrative skills.

12. Declaration of section leaders continuing as members of the Group Executive Committee

- 12.1. Section leaders must be requested to opt in to be trustees of the group and all have agreed to be trustees and all have signed appropriate forms.
- 12.2. We currently have two section leaders for Scouts, two for Cubs, one for Swifts Beavers and 6-7 joint leaders for Kingfishers.

13. Election of co-opted members of Group Executive Committee

13.1. The co-opted Executive Members were elected to the following posts:

Post	Candidate	
Quartermaster	Marc McGurk	After a successful one year transition, Bill Watson stepped down and handed over to Marc McGurk from the AGM.
Maintenance	Martin Bishop	Martin Bishop agreed to continue in the role of Maintenance Manager
Hall Bookings	Roberta Goodey	Roberta Goodey agreed to continue in the role of Hall Booking Coordinator
Fundraising Manager	Lucy Hutson	Lucy Hutson agreed to continue in the role of Fund Raising Manager.

14. District Representative's address

14.1. No representatives from District were present.

14.2. Martin Bishop commented that he was a member of the District Committee, and reported that the District AGM was Tuesday 10th July at the Reading Waterside Centre.

15. Any Other Business

15.1. Sally Maloy and Bill Watson were both thanked for their many years' service to the Group in various roles, and were each presented with a gift.

15.2. Thanks were given to the following people for organising the BBQ and AGM this year. Lucy Hutson, Nicky Roberts, Amanda Parker, Sally Maloy, Sarah Humphries, Andy Newman, Steve Kelly, Steve Capel, Phil Wells and a number of the Parker gentlemen who kindly arrived to lift, carry and place items wherever instructed.

15.3. Phil Wells asked for volunteers to arrive on Sunday Morning from 9am to clear up the hut and grounds. "Many hands make light work".

15.4. Parents and Leaders were reminded that they were responsible for their own children, both large and small.

16. Close

Thank you for all attending this AGM, there will be a flag break for all serving cub members.

AGM 2018

NAME	ROLE
PHIL WELLS	CHAIR
STUART FARIA	SECRETARY TREASURER
STEVE CAPEL	GSL
FRANK FARRHEAD	SCOUT LEADER
AMANDA BREWER	CUB LEADER
TAVIA BIGGS	CUB MOTHER
ROBERTA GOODEY	BOOKINGS CO-ORDINATOR
Wiley Taylor	Parent
Clive Taylor	Parent
Harnet Taylor	Scout
Dahia Ismail	Parent
Keat How	Parent
Paul Dechtere	Parent
MARTIN ROBERTS	PARENT
Craig Kork	Scout leader
Liessa Ward	Parent
Russell Kenrich	Parent
NICKY ROBERTS	Supporter
Emily Mason	Beaver Assistant Leader
LUCY HUTSON	FUNDRAISER
MARTIN BISHOP	
NICOLE KEM	Parent
Flora Fairhead	Scout leader - Merlins
Alastair Fairhead	Scout leader - Merlins
Simon Coleman	Scout leader - Buzzards
Bill Watson	QM

NAME	ROLE
Steve Gray	ACSL