

**Minutes of 36th Annual General Meeting of
1st Woosehill Group Scout Council
17:00, Saturday, 8th July 2017 at Group Headquarters, Chestnut
Avenue, Wokingham**

1. Group Chairman's Welcome and Introduction

- 1.1. Phil Wells took the chair and welcomed those present on behalf of the leaders and Executive Committee to the 36th Annual General Meeting of 1st Woosehill Group Scout. Phil also introduced Stuart Faria - Treasurer and Sally Maloy – Stand-in Secretary.
- 1.2. Phil advised that all section reports had been emailed to everyone and copies were also on the board for everyone to see.
- 1.3. Phil confirmed that the group has once again been involved with a fabulous variety of activities this year, and highlighted the group camp that took place in May 2017. Phil hoped everyone would enjoy the evening, which would include:
 - A performance from the Scouts;
 - The AGM itself; and
 - A barbecue.
- 1.4. Phil then handed the floor to the Beavers.

2. Cubs Performance

- 2.1. The Beavers were introduced by Sarah Humphries, AKA Pingu. Beavers attended the group camp in May, not just for the day, but for thirty six hours. She said "the Beavers were fantastic, resilient and brave!" Sarah then introduced Justin Elliott, AKA Fox, who has only recently entered into Scouting and is now an Assistant Beaver Scout Leader. Justin enthused about the camp and asked the Beavers to come and tell the meeting about the 'best bits' of the camp. There was a great display of photographs. Evan McShane told everyone that he enjoyed Rock Climbing the best, Arthur Barry enjoyed the 'bush tucker trial' and ate 3 crickets! And finally, Callum Bagshaw said that he had enjoyed the large campfire and singing the best. The Beavers then recited an amusing poem dedicated to Dads on Father's day.
- 2.2. The Beavers did not remain for the rest of the meeting, but were thanked later.

3. Apologies for Absence

- 3.1. Phil Wells took the chair. Apologies were received and recorded from Stephanie Edwards, Martin Bishop, Fatosh Lewis, Nicky Roberts, Andrew Jordan, Monica Zhao and Alistair Fairhead.
- 3.2. A list of those present is presented at Appendix 1.

4. Approval of minutes of 34th Annual General Meeting

- 4.1. The 34th Annual General Meeting held on Saturday, 9th July 2016 had been circulated via OSM and were available in hard copy for those that had not received them.
- 4.2. There were no corrections or points of order raised with the minutes of the 34th Annual General Meeting and these were proposed for approval by Amanda Parker and seconded by Andy Newman.

5. Group Chairman's Report

- 5.1. Another fulfilled and action packed year, busy and active Group, we will highlight some of our Scouting activities later in the GSL report. We have had a strong and stable Leadership team throughout the year, both on the Exec Committee and in most of the Sections, and have been able to support lots of scouting activities. Steve Capel has survived his first year as GSL, following his investiture at the Group campfire last September, and has been actively involved with all sections ever since, along with Nicky Roberts who has been a fantastic Deputy GSL this year.

Key comments relating to the Executive Committee during the 2016-17 Scouting year:

- 5.2. **Fundraising** – team brilliantly led by Lucy Hutson who stepped forward at last year's AGM:

Last year's AGM & BBQ – great weather, raised over £1,600;

Bag packing at Morrisons before Christmas raised nearly £800 and great publicity, and the February quiz night raised over £550, match funded by Microsoft;

We also did a Bag 2 school raising nearly £200 and the chocolate raffle at the May fayre raised nearly £600, we have applied for match funding again;

Big thanks to all the leaders who have had to take on a lot of the fundraising duties;

Many thanks to Donna who took on managing the hall hire at the AGM last year, and managed to grow the rental income by nearly 20% to nearly £10,700;

Also big plug for Easyfundraising.com set up during the year, which can be an easy way to raise several hundred pounds each year;

Anyone who works for a company who does match funding – let us know!

We are always looking for new volunteers to share the load, very much a team effort.

We have bought new hike tents and a bell tent this year, are planning to purchase a new gazebo and camp cookers, and set aside funds for essential maintenance.

- 5.3. **Website** - Run by Martin Rowan, includes recent reports, photos and news items.

We have also added role descriptions for the exec committee and list of current vacancies – please look!

- 5.4. **Maintenance** - Martin Bishop stepped up last year to be Maintenance Manager.

Martin has built a small reliable maintenance team, who have undertaken various tasks during the year. Particularly helped by holding maintenance sub-committee meetings at the Rifle Volunteer – more help required!

Special thanks also to Colin Dean, who has worked closely with Martin through the year, tackling lots of minor projects particularly electrical repairs;

Working parties during the year have cleared the loft, tidied the stores and prepared the grounds for the AGM – major tree surgery over the car park.

Major plans imminent include professional sanding and varnishing main hall floor, replacing hallway corridor flooring, electrical upgrades to meet modern requirements, replacement of outside door to stores and long term plan to upgrade ladies toilet into a disabled access facility.

5.5. **General Exec Issues** - Stable team for the last year, but stretched very thin.

It was noted that majority of leaders and exec. members have children who are in Scouts, Explorers or not even involved anymore. In theory they could step away from Scouting at any time. We desperately need to get some Beaver and Cub Scout parents involved.

A number of the team will be stepping down in 12 months' time after several years. To continue a strong committee, we ideally need to start shadowing roles now.

There is a very small group of people who look after all activities – we need more support to help share the load and give us more sustainability to OUR Group.

6. Treasurer's Report and Approval of Accounts

6.1. The Treasurer's report was circulated by Stuart Faria. Stuart confirmed that this year income was very similar as last year; however, expenses were approximately £11,000 less. This is due to timings of payments and a back dated rent rise that has now been paid in full. Section expenses vary year on year and are dependent on what is being done by each pack/colony. The outcome of this is that we now have a nice surplus for much needed maintenance.

6.2. If you have any queries regarding the accounts, please e-mail Stuart Faria or Phil Wells. The accounts were proposed for approval by Phil Wells.

7. Group Scout Leader's Report

7.1. Steve Capel introduced himself. During the past 18 months as GSL, he said that he had identified a real "community atmosphere" here at 1st Woosehill. This was confirmed by the increase in funds raised at the bag packing event at Morrison's this year; it was over and above that which had been collected previous year at Tesco's. We are lucky to have the best Scout Hut in the District, although it did look like we had problems with moles in the large hall when we dried wet tents in there. This resulted in the floor lifting in several places. This was quickly rectified by a great support team, and we were quickly able to use the hall ourselves and for lets.

7.2. Steve Capel described his role as varied and included unblocking toilets, ad hoc leader work where needed, fundraising and mentoring. We are the biggest group in the district and have a large number of people on the waiting list.

7.3. Steve Capel applauded the great number of dedicated leaders and helpers we have, but advised for the group to continue and to thrive, we needed more adults to take responsibilities, to complete the required training. New leaders and helpers, especially with no previous scouting knowledge, need to do their training to gain the skills and knowledge that Scouting is based on - This is something that Justin Elliott and Paul McShane in Kingfishers have done. There are several other sections in the group in need of assistance.

7.4. Steve Capel advised that Nicky Roberts, Assistant GSL was leaving but had offered to support him with administration. He advised that he will be out of the country until the middle of August.

8. Section Leaders' Reports (previously Distributed and available on display boards)

- 8.1. The Section Leaders' reports had been electronically distributed to their Beaver, Cub or Scout parents and were also available on display and were on display in the hall. Phil Wells invited those present to study the reports and displays during the barbecue after the meeting.

9. Group Scout Leader's nomination of Group Chairman for approval by Group Scout Council

- 9.1. A nomination for Philip Wells to stand as Chairman of the Group Executive Committee was made. There was a show of hands in favour, none against and no abstentions. There being no other candidates, Philip was elected unopposed. Phil Wells advised that he would stand for this coming year only after 9 years as chairman.

10. Election of Group Secretary

- 10.1. Stephanie Edwards was thanked for her time as Secretary and has now stepped down.
- 10.2. A nomination for Sally Maloy to stand as Secretary of the Group Executive Committee was made. This was proposed by Amanda Parker and seconded by Sarah Humphries. Sally will stand for 1 year only.

11. Election of Group Treasurer

- 11.1. Stuart Faria was proposed for election as Group Treasurer by Andy Newman and seconded by Bill Watson. There being no other candidates, Stuart was elected unopposed. Stuart advised that he will stand for at least one more year.
- 11.2. It was duly noted that Stuart had facilitated this role for a 17 years and that at some point in the future, a sharing of knowledge and role would be advisable.

12. Declaration of section leaders continuing as members of the Group Executive Committee

- 12.1. Section leaders must be requested to opt in to be trustees of the group and all have agreed to be trustees and all have signed appropriate forms.
- 12.2. We currently have six section leaders – two for Scouts, two for Cubs and one for Swifts Beavers and three joint leaders for Kingfishers.

13. Election of co-opted members of Group Executive Committee

- 13.1. The co-opted Executive Members were elected to the following posts:

Post	Candidate	
Quartermaster	Bill Watson	Bill advised that he will continue with this role for one further year only. A replacement is required and a transition period over the coming year is necessary. Mark...??..... volunteered to be 'Quartermaster in training'

Maintenance	Vacancy	Martin Bishop has agreed once again to continue co-ordinating Maintenance
Hall Bookings	Donna Jackson	Donna Jackson has agreed to continue looking after Hall Bookings. Rental was us 20% this year and Donna was thanked for her hard work.
Fundraising Manager	Lucy Hutson	Lucy Hutson agreed to continue in the position of Fund Raising Manager.

14. District Representative's address

14.1. Roger Ilett conveyed his thanks to the Executive Committee and the Scout Leaders for their continued support of the group and wished us a successful year ahead. He confirmed that we are currently the largest group in the district. He advised that it is important for us to ensure that the Local Council are kept informed of our activities; that they are made aware of the high level of activities we do and the active part we play in this community. He asked that we look into registering for the Queens Scout Award.

15. Any Other Business

15.1. Clare Bagshaw, of LogRhythm in Maidenhead, (also Beaver mum) was thanked for the donation of 2 new picnic benches for the grounds. It was agreed that a sign saying "Donated by LogRhythm" should be attached to the benches. It is hoped that the company will also nominate us for their Volunteering day.

15.2. Thanks were given to the following people for organising the BBQ and AGM this year. Lucy Hutson, Nicky Roberts, Amanda Parker, Sally Maloy, Sarah Humphries, Andy Newman, Steve Kelly, Steve Capel, Phil Wells and a number of the Parker gentlemen who kindly arrived to lift, carry and place items wherever instructed.

15.3. Phill Wells asked for volunteers to arrive on Sunday Morning at 10am to clear up the hut and grounds. "Many hands make light work"

15.4. Parents and Leaders were reminded that they were responsible for their own children, both large and small.

16. Close

Thank you for all attending this AGM, there will be a flag break for all serving cub members.

1st Woosehill Scout Group

AGM



Attendance Sheet - AGM 8th July 2017

	NAME	Role: District/ Leader/ Exec Office/ Parent etc.
1.	Phil Walls	CHAIR
2.	Fiona Fairhead	Meeting scouts leader
3.	Alex. Nelms	Buzzards scout leader
4.	Nice Darcy	-
5.	Stania	Treasurer
6.	Lucy Hopson	FUNDRAISER
7.	Amanda Parker	Hawks
8.	Iain Parker	Hawks
9.	Justin Elliott	Beaver -
10.	Roger Hett	DISTRICT CHAIRMAN
11.	Sally Maloy	Hawks ASSL
12.	W. W. W.	Q.M.
13.	Elizabeth Griffiths	leader CSL
14.	Chris Daltie	Assist leader Swift
15.	Mark M. Bull	PARENT
16.	Nike Geary	PARENT.
17.	Carie Geary	Parent

	NAME	Role: District/ Leader/ Exec Office/ Parent etc.
18.	Helen Stone	Parent.
19.	James Reddy	Parent.
20.	Mya Tu.	Parent
21.	FIONA DEAN	parent
22.	OLIN DEAN	parent
23.	Faye Andrews	parent.
24.	CLIVE TAYLOR	Merrills leader
25.	LUCY TAYLOR	parent.
26.	STEVE GRAY	ASSISTANT LEADER.
27.	SWANNE ATTWYDE	RETIREE DIST LEADER.
28.	Lorraine Dellison.	Grand parent.
29.	Erin Mason	ASSISTANT LEADER.
30.	Paul McShane	Assistant leader
31.	T. Lawrence	parent/leader.
32.	L SMITH	DISTRICT SECRETARY.
33.	Steve Capel	GSE
34.		
35.		
36.		
37.		